



Washington Electric Cooperative, Inc.

P.O. Box 8, 40 Church Street
East Montpelier, Vermont 05651

Telephone: 802-223-5245; Fax: 802-223-6780
www.washingtonelectric.coop

September 19, 2018

Paul Flint
17 Averill Street
Barre, VT 05641

Dear Mr. Flint:

To receive electrical service at your property in Williamstown, Vermont, you should:

1. Sign and complete the enclosed Application (including Social Security numbers which we use for verification purposes) for Electric Service.
It is WEC's policy to speak to only the person(s) who have signed the application.
2. Sign and return the enclosed A-1 Agreement for Engineering Fees.
3. Sign and return the enclosed Policy 32 - Attachment A for Cost Estimate.
4. Sign and return the enclosed A-3 Gold Sheet Agreement for Energy Use Assessment Services for New Construction.
5. Pay a \$20.00 connection fee.
6. Pay a \$200.00 deposit on energy or have the enclosed Credit Reference form satisfactorily completed.
7. Pay a \$300.00 energy assessment fee. For an explanation of this fee see page 6, section 7 of Policy Bulletin Number 32.
8. Please install at least a 100 amp entrance on your pedestal per our (enclosed) specifications.
9. Please let us know what electrical appliances, etc. you plan to use in your home by completing the enclosed Customer Load Data electrical requirement form so that we may insure adequate service capacity.

Total Due: \$520.00 or \$320.00 with a satisfactory credit reference.

| | |
|-----------------------|-----------------|
| Connection Fee | \$20.00 |
| Deposit on Energy | 200.00 |
| Energy Assessment Fee | 300.00 |
| | <u>\$520.00</u> |

We look forward to serving you soon.

Sincerely yours,

Michael Patterson
Utility Field Technician

MP/emg
Enclosures

*An energy provider owned by its members since 1939.
Washington Electric Cooperative is an equal opportunity provider and employer.*

Map No: WIL

8. This application shall constitute an agreement between the Applicant and Cooperative, and the contract for electric service shall continue in effect from the date electric service is made available by the Cooperative to the Applicant, and thereafter until canceled by verbal or written notice given by either party to the other. Benefits of membership include entitlement to capital credits and the right to vote on matters presented at regular and special membership meetings.
9. If the Cooperative finds it is unable to furnish electric service to the Applicant, before or within a reasonable time following the acceptance of this application by the Board, the membership, connection and/or transfer fee paid will be returned to the Applicant whereupon this agreement shall be void and neither party shall have any further liability hereunder.
10. The Applicant hereby authorizes the Cooperative to charge interest, reasonable costs of collection (25% of the debt if referred to collection agency), and attorney's fees on any amount not paid within 30 days of final billing. The Applicant also specifically authorizes and consents to the placement of a lien on the real estate described in the application if the applicant fails to pay all amounts owed the Cooperative when the same shall become due after the member ceases to purchase electric energy. (Not applicable to non-owners/tenants). The Cooperative shall provide notice to Applicant of the placement of the lien at the time the lien is recorded.

NAME (Please print) _____ HOME PHONE _____
WORK PHONE _____
CELL PHONE _____

SIGNATURE _____ / _____
Membership Applicant Social Security No.

NAME (Please print) _____ WORK PHONE _____
CELL PHONE _____

SIGNATURE _____ / _____
Membership Applicant Social Security No.

MAILING ADDRESS _____

EMAIL ADDRESS _____

DATE _____

| Owner <input checked="" type="checkbox"/> Non-Owner/Tenant <input type="checkbox"/> | Amount Due | Date Paid |
|---|------------|-----------|
| Membership/Connection/Transfer Fee..... | \$ 20.00 | |
| Fee for Multiple Connections..... | \$ | |
| Deposit on Energy (Policy Bulletin (PB) #9)..... | \$ 200.00 | |
| Energy Use Assessment Fee (PB #32) | \$ 300.00 | |
| Temporary Entrance Service Entrance Fee (PB #43)..... | \$ | |
| Engineering Fee (PB #32), W.O.# | \$ 280.00 | 9-5-18 |
| Line Construction Charges (PB #32) | \$ | |

Washington Electric Cooperative, Inc.
PO Box 8 East Montpelier, VT 05651-0008
802-223-5245 1-800-932-5245 FAX 802-223-6780

The undersigned (hereinafter called the "Applicant") applies for an electric service connection and membership, and agrees to purchase electric energy from Washington Electric Cooperative, Inc. (hereinafter called the "Cooperative") upon the following terms and conditions:

1. The Applicant shall pay to the Cooperative the sum of \$20.00, which shall constitute the Applicant's membership, connection and/or transfer fee, and entitle the Applicant to one electric service connection. Applicant agrees that no more than one residential/commercial/industrial unit shall be served through such electric connection without prior written consent of the Cooperative.
2. Purchase of Electric Energy. Each applicant shall, as soon as electric energy shall be available, purchase from the Cooperative all electric energy which is purchased for use on the premises specified in their application for membership. The consumer/member shall pay the Cooperative the appropriate rates charged to consumer/members, including minimum charges, as approved by the State of Vermont Public Service Board. The Board of Directors may limit the amount of electric energy which the Cooperative shall be required to furnish to any one member. Nothing herein contained shall bar a member from maintaining and using a standby electric generating system on their own premises for their own use. The use of alternative sources of electric energy is encouraged, however, all systems must be installed in accordance with Policy Bulletin No. 37. The Cooperative encourages cost-effective energy usage by its member/consumers. To this end, the Cooperative provides various energy efficiency services and recommends that both new and current member/consumers contact WEC's Director of Products and Services and/or Efficiency Vermont for information about these services.
3. The Applicant shall cause the occupied premises to be wired in accordance with the National Electric Code, specifications approved by the Cooperative, and all applicable building codes. The Cooperative will specify the location of all electric meters and will attempt to accommodate the applicant's request whenever feasible. All electric meters must be located outside and conveniently accessible at all times. The costs to relocate meters that are inaccessible must be borne by the member or property owner.
4. If applicable, the Applicant agrees to pay an energy use assessment fee as defined and described in Policy Bulletin No. 32, and engineering fees for a preliminary cost estimate of providing electric service to the property, as well as electric line extension or relocation charges, in accordance with the Cooperative's current approved tariff.
5. The Applicant agrees not to place or permit the placement of any building, other structure, trees or shrubs within the Cooperative's right-of-way, or change the grade, fill or excavate within said right-of-way, if in the judgement of the Cooperative, such activity might interfere with the proper operation and maintenance of its electric lines or cables. By way of illustration, but not limited to, the following uses are specifically prohibited: swimming pools, tennis courts, satellite dishes, or storage of any materials or equipment.
6. The Applicant agrees to comply with and be bound by the provisions of the Cooperative's Articles of Incorporation, the Articles of Conversion and Bylaws, and any amendments thereto made, and such rules and regulations as may from time to time be adopted by the Board of Directors. A copy of the Bylaws is available on request.
7. The Applicant, in paying a membership, connection or transfer fee assumes no liability or responsibility for any debt or liabilities of the Cooperative, and it is understood that their private property is legally exempt from lien execution for any such debts or liabilities.

WASHINGTON ELECTRIC COOPERATIVE, INC.

AGREEMENT FOR ENGINEERING FEES
PRELIMINARY COST ESTIMATE FOR NEW ELECTRIC
SERVICE CONNECTION OR SERVICE RELOCATION

I/We, Paul Flint

of Battle, UT

Washington Electric Cooperative, Inc. ("Cooperative") hereby agree to pay
\$ 280.00 to cover the cost of engineering to calculate a preliminary cost
estimate of providing electric service to property located in
_____.

In consideration of this payment, the Cooperative will conduct one on-site
visit to the aforementioned property, accompanied by the applicant, property
owner or agent, to determine the distance from the Cooperative's electric
distribution system to the proposed location of the new structure. If the
applicant subsequently authorizes the Cooperative to construct an electric
service extension or relocation, the amount paid for engineering services
under this Agreement will be deducted from the total cost of the new line
extension; otherwise, the engineering fee is non-refundable.

I/We understand that this cost estimate is PRELIMINARY, and is subject to
change based on actual surveying and design.

Applicant's Signature

Witness

Applicant's Signature

Witness

Date: _____

By: _____
Washington Electric Cooperative, Inc.

Date: _____

WASHINGTON ELECTRIC COOPERATIVE, INC.
CREDIT REFERRAL FORM

FILL OUT BELOW FOR CONSIDERATION TO

WAIVE REQUIREMENT FOR DEPOSIT ON ENERGY OR FOR REFUND OF DEPOSIT PAID

CUSTOMER'S NAME Paul Flint WEC MAP NO. WIL

New address _____ Old address _____

City State Zip

City State Zip

PLEASE SIGN BELOW to authorize your chosen credit reference institute to release your credit history to WASHINGTON ELECTRIC COOPERATIVE, INC. This information will be used to evaluate your request for a waiver of deposit or a refund (if same was paid):

Signature of member (prospective member)

Date

AFTER YOU COMPLETE THE ABOVE INFORMATION:

**FORWARD THIS CREDIT REFERENCE FORM TO
ONE (1) OF THE FOUR LISTINGS BELOW**

Checking (minimum 1 year)

SECTION I: BANK CREDIT REFERENCE:

Account # _____

NAME OF BANK/Address/phone # _____

Name(s) on account _____

Account now active ____YES ____NO Any overdrawn checks within past year of service on above party ____YES ____NO

Length of service _____

Completed by: _____ Title _____ Date _____

Additional comments: _____

SECTION II: FOR UTILITY/CABLE TELEVISION COMPANY REFERENCE

Account No: _____ (minimum 2 years service)

Name account under: _____

NAME OF UTILITY/CABLE CO. _____

Address _____ Phone # _____

Account now active ____YES ____NO More then one disconnection notice during Past year ____YES ____NO

Length of service _____

ANY disconnection of service for nonpayment within past two years ____YES ____NO

ANY outstanding monies owned ____YES ____NO

Completed by: _____ Title _____ Date _____

Additional comments: _____

(OVER)

SECTION III PAYMENT GUARANTEE BY ACTIVE COOPERATIVE MEMBER

Billed under: _____
Account No. _____ Map No. _____
Guarantor _____

I, _____, GUARANTEE payment, not to exceed \$ _____, for the prospective customer _____ for a period of _____ YEAR(S). I understand any unpaid balance, not to exceed the amount guaranteed above, becomes my responsibility for payment if unpaid by the above party at an uncollectible status of the account and may be applied to my energy account as a balance due. This guarantee must be for a period of at least one (1) year in order to waive the deposit and guarantee must equal the deposit amount. Cancellation, by either the Cooperative or myself, prior to the end of this period, requires a thirty (30) day written notification, copies of which will be sent by WEC to the Guarantor, and the member for whom you are guaranteeing payment.

SIGNATURE (must be signed by member of record)

Date

SECTION IV: OTHER CREDIT REFERENCES TO BE CONSIDERED

NAME OF REFERENCE/Address/phone # _____

Name(s) on account: _____

Length of service _____

Account now active _____ YES _____ NO

Account standing: Monies owed at present time _____ YES _____ NO

If YES, on delinquent status _____ YES _____ NO

Any delinquent collections past year _____ YES _____ NO

Completed by: _____ Title _____ Date _____

Additional comments: _____

CREDIT HISTORY INFORMATION MUST BE COMPLETED BY AN OFFICIAL FROM THE COMPANY OF YOUR CHOICE. THEN FORWARD COMPLETED FORM TO

WASHINGTON ELECTRIC CO-OP \ P.O. Box 8 \ East Montpelier, VT 05651
FAX NO. 1-802-223-6780 Phone No: 1-802-223-5245

(Below this line for WEC Office use only)

Credit approved _____ YES _____ NO By: _____ Date _____

Deposit paid \$ _____ Date _____

Transfer _____ New connection _____ Reconnection _____

SINGLE RESIDENCE PEDESTAL INSTALLATION SPECIFICATIONS

100 AND 200 AMP UNDERGROUND SERVICE

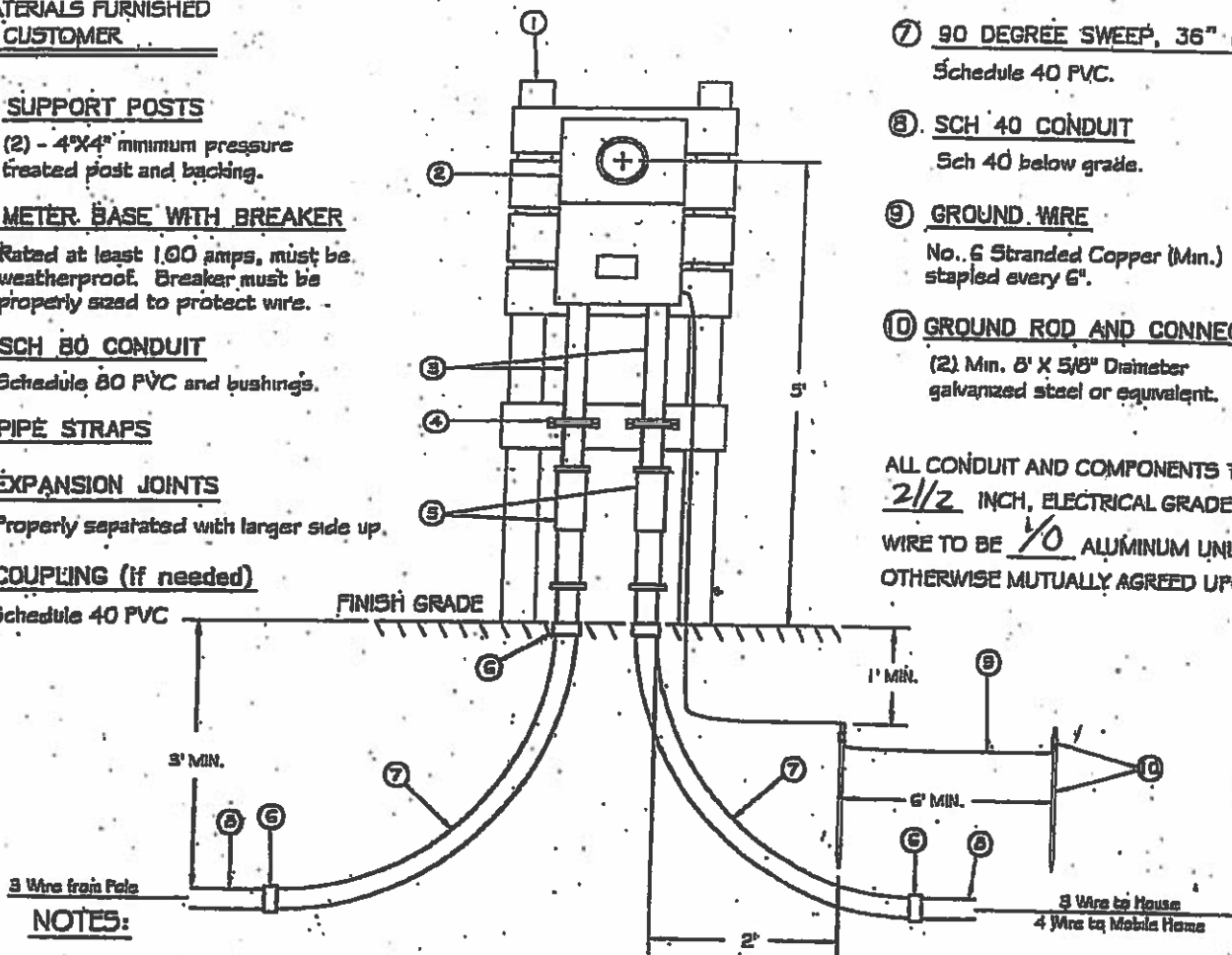
MATERIALS FURNISHED BY CUSTOMER

- ① **SUPPORT POSTS**
(2) - 4"X4" minimum pressure treated post and backing.
- ② **METER BASE WITH BREAKER**
Rated at least 100 amps, must be weatherproof. Breaker must be properly sized to protect wire.
- ③ **SCH 80 CONDUIT**
Schedule 80 PVC and bushings.
- ④ **PIPE STRAPS**
- ⑤ **EXPANSION JOINTS**
Properly separated with larger side up.
- ⑥ **COUPLING (if needed)**
Schedule 40 PVC

- ⑦ **90 DEGREE SWEEP, 36" RADIUS**
Schedule 40 PVC.
- ⑧ **SCH 40 CONDUIT**
Sch 40 below grade.
- ⑨ **GROUND WIRE**
No. 6 Stranded Copper (Min.)
stapled every 6".
- ⑩ **GROUND ROD AND CONNECTORS**
(2) Min. 8' X 5/8" Diameter
galvanized steel or equivalent.

ALL CONDUIT AND COMPONENTS TO BE
2 1/2 INCH, ELECTRICAL GRADE.

WIRE TO BE 1/0 ALUMINUM UNLESS
OTHERWISE MUTUALLY AGREED UPON.



NOTES:

1. All wiring and materials must conform to the requirements of the National Electrical Code and to applicable local codes. Where conflict exists, the more stringent code will apply. WEC STRONGLY RECOMMENDS THE USE OF A QUALIFIED ELECTRICIAN.
2. Before making any changes in your present entrance or before installing a new entrance, please call the main office of the Cooperative (223-5245 or 1-800-932-5245) to make arrangements to have the meter location approved by the Cooperative.
3. All conduit and accessories must meet electrical grade specifications.
4. All trenching must be a minimum of three (3) feet below finish grade.
5. Meter location shall be readily accessible and visible from the driveway or road.
6. Any commercial or industrial meter base 200 amps or larger must have a manual bypass switch.
7. Trimming of wire strands is NOT allowed. If wire does not fit into lugs or breakers reducing pins must be used.

MOBILE HOME SPECIFIC NOTES: (refer to National Electrical Code Article 550)

1. Meter location shall be not more than thirty (30) feet from the exterior wall of the mobile home it serves. Meter can not be on the mobile home.
2. The metering point must have the ability to feed a second load through a second breaker.
3. 4 wire URD must be installed between last point of disconnect and mobile home.



WASHINGTON
ELECTRIC CO-OP

www.washingtonco-op.com
tel: 802 223-5245

REVISED: Jan. 7, 2004 e:\5ecUG3pec\pedestal.dwg

100 & 200 AMP UNDERGROUND SERVICE FROM PRIMARY POLE

MATERIALS FURNISHED BY CUSTOMER

- ① CONDULATOR
- ② SCHEDULE 80 CONDUIT
All above ground conduit must be schedule 80 PVC.
- ③ COUPLINGS
Appropriate conduit coupling. (If needed)
- ④ 4 5" STAND-OFFS
Installed at 60" intervals.
- ⑤ EXPANSION JOINT
Properly separated, Larger side up.
- ⑥ 90 DEGREE SWEEP, 36" RADIUS
Schedule 40 PVC.
- ⑦ CONDUIT
Schedule 40 PVC.
- ⑧ 1/0 ALUMINUM WIRE
from the transformer to building or pedestal.

* Note: the wire & conduit size would be sufficient for a 100 Amp service out to 200' +/- from Pole to Load.

ALL CONDUIT AND COMPONENTS TO BE 2 1/2 INCH, ELECTRICAL GRADE.

Due to the size of the pole you will need

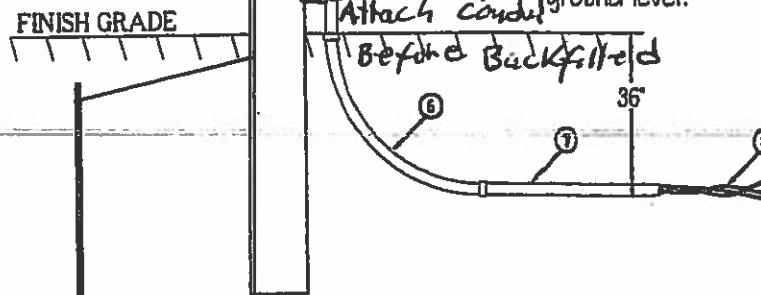
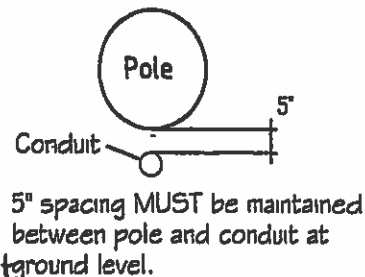
40 feet of wire and

35 feet of SCH 80 conduit

TO REACH THE TRANSFORMER FROM FINISH GRADE.

IT IS THE CUSTOMER'S SOLE RESPONSIBILITY TO MEASURE THE DITCH AND PURCHASE THE CORRECT LENGTH OF WIRE.

TOP VIEW OF POLE & CONDUIT



NOTES:

1. All conduit and accessories must meet electrical grade specifications.
2. All customer furnished materials to be on hand. All connections to be made and trench backfilled prior to installation of equipment on pole by WEC personnel.
3. Conduit to be on face of pole where marked by WEC. If no mark exists call WEC.
4. For trench specifications refer to cooperative distribution standards.



WASHINGTON
ELECTRIC CO-OP

www.washingtonco-op.com

tel: 802 223-5245

REVISED: Jan. 7, 2004 e:\SecUGSpec\SecUGPole.dwg

I/We understand that the payment of the Energy Use Assessment Fee is mandatory, but that there is no obligation to participate in the program beyond that point. The applicant is under no obligation to construct the building to the compliance standards of the Cooperative's New Construction Program. In the event the applicant declines to participate in the program, then the Energy Use Assessment Fee shall not be refunded. The Cooperative reserves the right to provide applicable Energy Use Assessment Services to any subsequent owner of the building.

X

Applicant's Signature

Witness

Applicant's Signature

Witness

Date

By:

Washington Electric Cooperative, Inc.

Date

WAIVER OF ENERGY USE ASSESSMENT FEE
(check appropriate exemption)

In recognition that the above applicant(s)

_____ plan(s) to locate a mobile home (as defined in the Cooperative's New Construction Program) on their property located in _____, Vermont.

_____ qualify(ies) as income eligible as defined in the VESH/New Home Program. *

_____ qualify(ies) for a waiver under other provisions of the Cooperative's New Construction Program.

Washington Electric Cooperative hereby agrees to waive collection of the Energy Use Assessment Fee.

By:

Washington Electric Cooperative, Inc.

Date

AGREEMENT FOR ENERGY USE ASSESSMENT SERVICES
FOR NEW CONSTRUCTION

I/We, Paul Flint, as the applicant(s), hereby agree to pay Washington Electric Cooperative, Inc. (Cooperative) an Energy Use Assessment Fee of Three Hundred Dollars (\$300.00) to cover the cost of providing energy use assessment services and to calculate a home energy rating in conformance with the requirements of the Cooperative's New Construction Program at my (our) residence located in Williamstown, Vermont, at Map Location No. W.1.

OR

I/We, _____, as the applicant(s), certify that I/we plan to permanently place a mobile home for residential purposes on property located in _____, Vermont, at Map Location No. _____, and hereby request that the cooperative waive collection of the Energy Use Assessment Fee of Three Hundred Dollars (\$300.00), which would otherwise be required before electrical service would be provided. If/when I/we plan to build a residence of permanent construction at this location, or renovate this mobile home, I/we agree to contact the Cooperative to inquire of any applicable Energy Use Assessment Services which may be available.

Absent a waiver and in consideration of payment of the Energy Use Assessment Fee, the Cooperative or its contractor, will provide a site plan assessment and building plan assessment to determine the energy rating qualification of the proposed building, and will provide technical consulting services both on-site and via telephone to identify and recommend energy efficiency opportunities and options available to the applicant to meet the compliance standards of the New Construction Program. Upon completion of construction, the applicant shall notify the Cooperative, and the Cooperative or its contractor, shall provide site inspection of the completed structure, including a standard blower-door test for determining air infiltration rates and will determine the final energy rating of the building. If the finding of this inspection is that the building meets the current minimum approval rating for the New Construction Program, then the Cooperative agrees to provide a cash incentive payment according to the current eligible incentive levels provided.



Washington Electric Cooperative, Inc.

PO Box 8

East Montpelier, VT 05651

Owned by those we serve since 1939

CUSTOMER LOAD DATA

CUSTOMER'S NAME _____

ADDRESS & PHONE # _____

CONTRACTOR'S NAME _____

ADDRESS & PHONE # _____

ELECTRICIAN'S NAME _____

ADDRESS & PHONE # _____

LOCATION & SERVICE ADDRESS _____

NEW CUSTOMER? YES OR INCREASE IN LOAD FOR CURRENT CUSTOMER? YES

BUILDING INFORMATION

Building Use: _____ Expected Hours of Operation _____ Square Footage _____ Shifts _____

SERVICE INFORMATION

Existing Service Amps _____ Volts _____ Phase _____ Wire Size _____ Wire/Runs _____ 3-Wire [] 4-Wire [] CU [] AL []

Service Desired Amps _____ Volts _____ Phase _____ Wire Size _____ Wire/Runs _____ 3-Wire [] 4-Wire [] CU [] AL []

Date Service Desired _____ Number of Existing Meters _____ Number of New Meters _____

Size of Main Panel _____ Amps _____ Rate Classification _____

Metering Requirements _____ Load Management? Yes No

Request Fault Current? No Yes (Submit request form)

CONNECTED LOADS

| | Existing | New/Increase | | Existing | New/Increase |
|-------------------|----------|--------------|------------------|----------|--------------|
| Air Conditioning | HP/TONS | _____ | Motor Load | HP | _____ |
| Cooling Equipment | KW | _____ | Refrigeration | KW | _____ |
| Heating Load | KW | _____ | Storage Heat | KW | _____ |
| Lighting Load | KW | _____ | Water Heating | KW | _____ |
| Receptacles | KW | _____ | Special Equip. | KW | _____ |
| Miscellaneous | KW | _____ | (welder, Etc.) | | _____ |
| Total Connected | _____ | | Estimated Demand | _____ | KW |

Emergency Generator No Yes Size _____ Switch Type _____

List all individual motors over 5 HP (Circle those included above) _____

(Single phase motors over 5 HP and three phase motors over 10 HP require reduced voltage starting) (Use back of sheet if necessary)

Miscellaneous Motors _____

This data will be used for transformer sizing and connected load billing information for this account.

Completed by _____ Title _____ Date _____

For Utility Use Only

Present Demand _____ Expected Increase _____ Expected Total Demand _____

Plans to go Solar? Yes No

WASHINGTON ELECTRIC COOPERATIVE, INC. ("WEC" or "Cooperative")
East Montpelier, Vermont 05651
POLICY NO. 32

**SUBJECT: REQUIREMENTS AND SPECIFICATIONS FOR ELECTRIC SERVICE
EXTENSIONS AND RELOCATIONS**

DEFINITION: For purposes of this policy, the term "customer" means "member" if that person is presently receiving electric service from the Cooperative. If the person is not yet receiving service, the term means "applicant" or "prospective member" as appropriate.

CONTENT:

Section 1. Applicability

The requirements and specifications of this policy apply to all single-phase and multi-phase electric service extensions and/or relocations.

- (a) **Electric Service Extension:** The electric facilities required to connect the power line existing at the time of request for service to the customer's facility. The electric service extension will include all poles, primary wiring, secondary wiring, transformer(s), meter(s), right-of-way acquisition and clearing, trenching and backfilling, and any cost items associated with servicing a customer, including but not limited to legal fees and other approved fees as herein described, necessary court costs and any other costs associated with the collection of these fees, and required federal, state and/or municipal permits.
- (b) **Electric Service Relocation:** Any change in the location of a service facility requested by the customer which results in a one-time cost or expense to make the change.
- (c) **Delivery Point:**
 - 1. **Overhead Service Installation:** The delivery point shall be the weatherhead at the customer's structure (home, barn, shed, etc.)
 - 2. **Underground Service Installation:** The delivery point shall be where the customer's underground service conductors connect to the transformer's secondary bushings or to the Cooperative's Secondary conductors.

Electric service extensions or relocations will be constructed upon completion of the Cost Estimate for Electric Service Extension or Relocation (Attachment A), the Agreement for Energy Use Assessment Services, if applicable; the Application for Electric Service; any other required forms; acquisition of all required permits and right-of-way easements; and payment of all required fees and costs.

Section 2. Line Assessment Charges

Electric Service Extensions: Customers who request line extensions shall be responsible for all costs of the line extension, including any utility tax liability from contributions-in-aid-of-construction. Charges for an electric service extension shall be based on the actual costs to the utility. A customer shall be charged average costs for those elements for which average costs are specified in Attachment A. The cost of constructing the electric service extension, less the overhead service drop or credit as defined in (3) below, shall be paid by the applicant requesting the electric service extension before the start of construction through a contribution-in-aid-of-construction charge.

- (1) **Actual Cost:** The amount charged for an electric service extension based on the actual costs incurred by the Cooperative for material, labor, overhead, acquisition and clearing of rights-of-way, permits, leases, legal fees, required federal, state and/or municipal studies, and any other costs actually incurred in the construction of the electric service extension. Payment for the estimated cost of a line extension must be made before construction commences. The balance of any remaining amount due, or refund, must be paid within thirty (30) days of completion of the line extension.
- (2) **Average Cost:** The amount charged for an electric service extension based on the average cost for each construction element as stated on Attachment A. Using the average cost methodology, each line extension customer will only be charged for the construction that is necessary to construct the line in accordance with National Electrical Safety Code (NESC) and with Rural Utilities Service (RUS) specifications and engineering standards. Payment in full under the average cost option shall be made prior to the commencement of construction. WEC shall construct the line at the stated cost, but reserves the right to charge the applicant for actual non-construction costs incurred in connection with the securing of any permits, leases or easements, and required federal, state and/or municipal studies, including legal fees. A rolling average per construction element calculation plus incremental cost increases for labor, material and overhead is used for determining average cost. The average costs are reviewed and approved by the Board of Directors periodically, and filed with the Vermont Public Service Board.
- (3) **Overhead Service Drop or Credit:** The Cooperative shall furnish up to 100 feet of 100-ampacity overhead service wire from the initial customer connection with the Cooperative's secondary facilities to the Delivery Point (an overhead service drop). The overhead service drop is a minimum-size overhead secondary electrical extension and will not include poles, primary wiring, right-of-way clearing or acquisition, trenching or backfilling, or any other one-time cost item required to serve a customer's facility. For underground electric service installations, the Cooperative shall provide a credit equal to the cost of the overhead service drop. The Cooperative currently provides this credit in the form of labor to install the conduit and wire up the pole, and make necessary connections to WEC's electric distribution system. If the cost of a line extension is less than the cost of the service drop(s), the amount of the service drop shall be the same as the cost of the extension.

Line Relocations: For all relocated distribution lines that provide a benefit to WEC, customers

who request the relocation shall reimburse electric utilities for distribution line relocations through a contribution-in-aid-of-construction charge according to the following formula:

| | | |
|-------------|---|--|
| CP TAX ADJ. | = | New Line + PV DEP - SV EXISTING - PV FUTURE |
| Where: | | |
| CP TAX ADJ. | = | Customer Payment, adjusted for any utility tax liability |
| New Line | = | Total cost of relocating the line today |
| PV DEP | = | Present value of any unrealized depreciation expense Associated with the existing line |
| SV EXISTING | = | Salvage value of existing line (including line removal costs) |
| PV FUTURE | = | Present value of the future replacement of the existing line, according to its original configuration |

Payment for the estimated cost of a line relocation must be made before construction commences. The balance of any remaining amount due, or refund, must be paid within 30 days of completion of the line relocation.

Section 3. Preliminary Engineering and Cost Estimate Fee

An applicant who desires electric service or requests a line relocation shall pay an engineering fee in accordance with Attachment A, which will authorize the Cooperative to perform preliminary engineering sufficient to develop a cost estimate of providing electric service. If, after WEC performs preliminary engineering services, the applicant decides to abandon the project, the engineering fee will be non-refundable. If no engineering services have been performed prior to cancellation of the project, the engineering fee will be refunded. If the applicant subsequently authorizes the Cooperative to construct an electric service extension or relocation, WEC may require a prepayment equal to ten percent of the preliminary estimated cost before any additional engineering services are provided. This fee and subsequent prepayment will be credited to the customer against the total cost of the new line extension or relocation.

Section 4. Cost Recovery Period for Contribution-in-Aid-of-Construction:

Whenever more than one customer is connected to a customer-financed line extension, total contributions-in-aid-of-construction shall be computed to yield to the utility not more than the total cost of extending or expanding service to the new customer, less the service drop credit. Amounts to be collected from new customers connecting to customer-financed lines shall be computed as follows:

1. For a period of five (5) years from the completion of construction of a line extension, reimbursement from the new line extension customers to those customers entitled to reimbursement shall be based upon an equal sharing of the full cost of construction of the subject line extension, adjusted to the percentage used of that line extension to the point of

connection.

2. For a period of ten (10) years immediately following the initial five (5) year period discussed in (A) above, reimbursement to customers entitled to reimbursements shall be based upon an equal sharing of the full cost of construction of the subject line extension depreciated at a straight line rate to zero at the end of the ten (10) year period, also adjusted to the percentage of the line extension used to the point of connection.
3. For each new transaction (defined as one or more new connections at the same time and location) involving a line that is subject to contribution-in-aid-of-construction payments for new connections within the 15-year reimbursement period, an administrative fee of \$75.00 shall be retained by WEC from the total amount to be reimbursed to customers entitled to reimbursements. If the total amount of all reimbursements owed for each transaction is less than the WEC's administrative fee, no reimbursements should be made.
4. All line extension reimbursements shall be paid by WEC to the current owners of the dwellings or structures served by line extensions that are subject to reimbursement payments for new connections, except that reimbursement payments shall be made to any customer who paid for or contributed to the costs of line extensions and who subsequently sold the dwellings or structures originally served prior to the effective date Vermont Public Service Board order dated September 21, 1999, in Docket #5496.
5. Change in Presumption as to Reimbursements for Contributions-in-Aid-of-Construction: The presumption regarding reimbursements for customer financed lines shall be changed if there is a grantee/grantor relationship between the person connecting to a customer financed line and the person who originally paid for the line to whom a reimbursement would otherwise have been due. In such cases, no reimbursement shall be collected from the connecting customer or paid by the WEC to the grantor.

Section 5. Interest on Customer Funds Held by WEC

1. No interest shall be paid on an initial "engineering fee" required (see Section 3).
2. No interest shall be paid on funds received in advance of line extension construction and used for the purpose of ordering long lead time specialty items necessary for the subject line extension.
3. With the exception of (1) and (2) above, interest shall be paid at the rate of 1% per month to line construction applicants on funds received in advance of construction (unless returned to the customer due to perceived delays). This interest shall be applicable sixty (60) days after the payment is received by WEC to the date the line extension construction or relocation commences. No interest shall be paid by WEC under this provision as a result of construction delays beyond the control of the Cooperative.
4. Interest to be paid on funds received more than sixty (60) days in advance of the commencement of the line extension construction may be waived by customers seeking

priority status for construction at a specified time as agreed to by both the customer and the WEC.

Section 6. Construction Standards

Construction of all electric power lines shall be in compliance with the latest edition of the NESC and RUS specifications and engineering standards. Any electric power line that fails to meet NESC and RUS standards will not be physically or electrically connected to the Cooperative's electric power system.

Installation of Conduit: WEC requires all underground primary line extensions to be installed in conduit. The additional cost for installation of this conduit shall be shared equally between the customer and the Cooperative. This charge applies to the cost of the conduit and installation only, and will not apply to the cost of trenching, preparing the trench, covering it with sand, backfilling, etc.

Section 7. Considerations in the Design and Siting of Line Extensions

(1) In determining the appropriate design and siting (e.g., whether roadside or off-road and overhead or underground) of electric distribution line extensions and relocations of line extensions, WEC shall consider: maintenance and reliability; worker and public safety; aesthetics; cost; customer, landowner and municipal preference; and environmental and land use implications.

(2) When a customer requests an electric line extension, WEC shall inform the customer in writing of the customer and Cooperative rights, responsibilities and options for line extensions, including but not limited to: payment terms; easement and right-of-way information; contribution-in-aid-of-construction; basic information about design, siting and location, such as overhead or underground placement; and road-side or off-road siting; and how to contact the Vermont Department of Public Service Consumer Affairs Division by toll-free phone or in writing in the event of a dispute.

Section 8. Permits

All required federal, state and local permits shall be obtained in the name of Washington Electric Cooperative. WEC shall inform the applicant in advance of any costs anticipated to be incurred in connection with the securing of any permits, leases or easements, and required federal, state and/or municipal studies, including but not limited to legal fees. If applicant authorizes WEC to proceed with obtaining the required permits, etc., applicant shall be responsible for actual costs incurred by the Cooperative, regardless of the estimate. If for any reason the Cooperative is unable to obtain required permits, leases, easements, studies, etc., in a timely manner, the Cooperative may assign the acquisition or application process to the applicant.

The Cooperative reserves the right to prepare and file, on behalf of the person requesting an electric service extension or relocation, a "Minor Application" for an Act 250 Land Use Permit, if the Cooperative determines that the proposed project will not present any significant adverse impact under any Act 250 review process by the district commission. If the district commission

subsequently finds that substantive issues relative to the project require the presentation of further evidence or a hearing, then the applicant shall be responsible for paying all costs incurred by the Cooperative to defend the application, including but not limited to legal fees.

Section 9. Construction by Other Contractors

WEC permits customers to hire private contractors to construct line extensions. WEC requires that all such line extensions be planned and designed by WEC at the customer's expense. The Cooperative shall monitor all line extension installations to ensure that construction is in conformance with NESC and RUS line construction standards. Any electric power line that fails to meet these standards and is not approved for acceptance by WEC, will not be physically or electrically connected to the Cooperative's electric power system.

All costs for planning, designing and monitoring the line construction, and all other related services and/or material, as well as final inspection, shall be borne by the customer based on actual costs incurred by the Cooperative. Payment of the estimated cost to be incurred by the Cooperative must be made before construction commences. The balance of any remaining amount due must be paid in full within 30 days of completion of the line extension.

All perpetual right-of-way easements must be secured in the name of Washington Electric Cooperative (except in cases where the customer retains ownership of the line, Section 10), and must satisfy the Cooperative's right-of-way easement requirements and be on a form supplied or approved by the Cooperative.

It is required that all right-of-way clearing and electric power line construction for attachment to the Cooperative's electric system shall be inspected and approved during the construction period by an employee or agent of the Cooperative who is familiar with specifications, techniques and requirements. The designated employee or agent assigned to perform the inspection will be assigned from commencement of the project to completion and acceptance, whenever possible.

Upon approval, the Cooperative shall make all electrical connections from the Cooperative's electric system to the new electric power line extension. Once the new line is energized, WEC shall assume full ownership of the new line, which shall be treated as an integral part of WEC's electric distribution system. No work will be performed on any Cooperative poles, equipment, structures, substations, etc., by persons other than the Cooperative's employees or its designee.

Section 10. Ownership of Facilities

As a general rule, WEC shall retain ownership for all primary lines connected to its electric distribution system. Residential customers shall not own primary lines (overhead or underground) that are installed after October 1, 2008. In cases where the Cooperative and customer agree that private ownership of a primary overhead or underground line is appropriate, the customer must petition the Vermont Public Service Board for a waiver of this provision prohibiting ownership of overhead or underground lines. However, no such petition shall be required for a customer to extend or connect to a line already owned by that customer. If the Vermont Public Service board approves private ownership of an overhead or underground line, those customers owning such

lines must agree to abide by the following terms:

1. Customers desiring to own their own line shall assume full ownership and responsibility for the entire facility, including all electrical equipment. In no case shall WEC assume ownership or liability for any portion of the private line.
2. The customer may choose to have the line constructed by a private contractor in accordance with Section 9, or may hire the Cooperative to construct the line. If constructed by the WEC, ownership of the line will be transferred to the customer at the time the new line extension is energized.
3. Customers are encouraged to enter into a maintenance contract with the Cooperative, authorizing WEC personnel to maintain, repair, and replace defective equipment as necessary, including right-of-way reclearing.
4. In the event of a power outage, repairs to facilities for the purpose of power restoration shall be as follows: First priority will be lines owned by WEC and privately owned lines of those members who have maintenance contracts with WEC. Repairs to privately owned lines of those members who do not have a maintenance contract with WEC will be on a request only basis.
5. As a service to customers of privately owned lines, WEC shall remain the contact entity for marking the line under the "Dig Safe" program. WEC reserves the right to bill the customer for actual costs incurred for this service.
6. No work will be performed on any Cooperative poles, equipment, structures, substations, etc., by persons other than the Cooperative's employees or its designee.
7. At no time shall the Cooperative be responsible for such customer-owned line nor shall the Cooperative be liable for any claims by any persons relating in any way to the customer-owned line.

Section 11. Energy Use Assessment Fee for Residential New Construction

Any applicant who desires residential electric service, as specified in the Cooperative's New Construction Program as currently approved by the Vermont Public Service Board, shall complete an Agreement for Energy Use Assessment Services, hereinafter referred to in this section as "the Agreement", and pay a nonrefundable Energy Use Assessment Fee of Three Hundred Dollars (\$300.00), hereinafter referred to in this section as "the fee" (except for waivers as provided below).

The Agreement will authorize the Cooperative to perform a site and building plan review, to provide technical consultation services designed to assist the applicant to meet the performance standards established for the Cooperative's New Construction Program, as provided state-wide through the Vermont Energy Star Homes (VESH) program. The Cooperative will provide all services required in the Agreement at no additional charge to the applicant. If the applicant meets the performance requirements of the Cooperative's New Construction Program, the applicant shall be eligible for the current program performance incentive payment.

Optional Compliance: Upon completion of the Agreement and payment of the Fee, the applicant for electric service shall be under no further obligation to meet the performance requirements of the Cooperative's New Construction Program. If the applicant chooses not to enroll and further participate in the New Construction Program, then the applicant shall not be eligible for the New Construction Program performance incentive payment. Under no circumstances shall any applicant for electric service be eligible for any refund of the fee, except when the entire membership application is withdrawn due to an applicant's decision not to proceed with construction.

Waivers: In the event the application for electric service has been made to provide electric service to a mobile home, a low-income applicant, or as otherwise provided in said program, the Cooperative will waive the Energy Use Assessment Fee provided for in this policy.

Section 12. New Construction Program Performance Incentive

Any applicant for electric service whose building as constructed meets the performance standards established by the Cooperative's New Construction Program, as provided state-wide through the Vermont Energy Star Homes (VESH) program and as approved by the Vermont Public Service Board shall be eligible for incentive payments then currently provided by the Cooperative which shall be paid immediately by the Cooperative upon certification of building performance, as specified in the Agreement.

Section 13. Abandonment of Electric Service Extension or Relocation Projects

If the construction of an electric service extension or relocation does not commence within six (6) months following the date of a Cost Estimate for Electric Service Extension or Relocation (Attachment A), the project may be considered abandoned and the Agreement expired, unless extended by the Cooperative for a period not to exceed two years. In the event the Cooperative extends the Agreement due to delays in acquisition of federal, state or local permits or right-of-way easements, the applicant will be assessed the current construction charges in effect at the time of commencement of construction. If the project is abandoned and the Agreement expires, the applicant must pay the Cooperative all amounts due for services previously rendered, or the Cooperative will refund the applicant any amount collected over and above expenses actually incurred through the date of abandonment.

Section 14. Information Regarding Line Extension Alternatives

Upon request, WEC shall provide relevant information in writing with respect to off-grid electric generation alternatives.

Section 15. Customer Information for Line Extensions:

To explain utility line extension policies adequately to its customers, WEC shall develop a comprehensive information booklet or brochure for line extension customers that fully explains its line extension policies and their rationale. This booklet shall explain that WEC will, to the extent possible, try to accommodate individual customer line extension needs, but that no deviations will

be granted that will result in significant additional maintenance problems for the utility, and additional costs resulting from the accommodation will be the responsibility of the customer.

Section 16. Effective Date

Applicants who have executed agreements prior to the effective date of this Policy shall continue to be billed and to be paid refunds, if any, in accordance with the terms of their agreements. This Policy shall be effective as of October 1, 2008.

Section 17. Policy Distribution

The Cooperative shall provide a copy of this Policy to each applicant who is required to pay an Energy Use Assessment Fee or a contribution-in-aid-of-construction charge.

Section 18. Record Keeping

The Cooperative shall keep a record of its costs resulting from electric service extensions for inspection by the Vermont Public Service Board and shall file such information with the Vermont Public Service Board as a part of each annual report.

Section 19. Public Service Board Ruling

When the application of this Policy appears impractical or unjust, and issues cannot be resolved between the applicant and the Cooperative, any party affected by such application may refer the matter to the Vermont Public Service Board for a ruling or for the approval of special conditions. An appeal to the Vermont Public Service Board does not release the applicant from payment obligations in accordance with this policy.

RESPONSIBILITY: General Manager

WEC BOARD APPROVAL: July 30, 2008

EFFECTIVE DATE: October 1, 2008

Prior Approval: January 26, 2000

WEC Board Approval: February 25, 2004

DPS Approval: April 5, 2004

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